



CIVIL SERVICE BOARD

SPECIAL MEETING AGENDA

Date: March 6, 2008
Time: 5:30 p.m.
Place: 1 Frank Ogawa Plaza, Hearing Room 1

BOARD MEMBERS: CHAIR CHERYL STEVENS, PAUL WRIGHT, TANYA RUSSELL AND PETER ROSS

ROLL CALL

1) OLD BUSINESS

- a) Approval of Minutes – November 8, 2007 **ACTION**
- b) Revised Civil Service Board Hearing Calendar **INFORMATION/ACTION**

2) NEW BUSINESS

- a) Ratification of Provisional Appointments **ACTION**
 - (1) Public Service Representative, Permanent (2), Community and Economic Development Agency
 - (2) Public Service Representative, Permanent Part-time (1), Community and Economic Development Agency
 - (3) Program Analyst II, Permanent, Department of Human Services
 - (4) Senior, Services Program Assistant, Department of Human Services
 - (5) Parking Meter Repair Worker, Finance and Management Agency

- b) Approval of Classification Specifications **ACTION**
 - (1) Archivist (new)
 - (2) Performance Auditor (revised)
 - (3) Performance Auditor, Senior (revised)
 - (4) Performance Auditor, Manager (revised)
 - (5) City Auditor, Assistant (revised)
 - (6) Neighborhood Services Coordinator (revised)
 - (7) Open Government Coordinator (revised)
 - (8) Complaint Investigator II (revised)

- (9) Complaint Investigator III (revised)
- (10) Director of Information Technology (exemption)
- (11) Police Services Manager I (exemption)
- (12) Police Services Manager II (exemption)
- (13) Associate Director, Library Services (exemption)
- (14) Chief of Police, Assistant (exemption)
- (15) Director of Contracting and Purchasing (exemption)
- (16) Budget Director, Assistant (exemption)

- c) Board discussion of meeting start time for Civil Service Board and whether to adopt policy to cancel if a quorum is not present within fifteen minutes.

ACTION

OPEN FORUM - 2 minutes

ADJOURNMENT