



CIVIL SERVICE BOARD

SPECIAL MEETING MINUTES

Thursday, January 29, 2009

MEMBERS PRESENT: Wright, Ross, Brantley, Bodenhausen and Russell

MEMBERS ABSENT: None

STAFF PRESENT:

- Present** – Veronica Hodge, Office of Personnel Resource Management (pro tem Secretary, on the behalf of Civil Service Board Secretary Marcia Meyers)
- Present** - Andrea Ausberry, Office of Personnel Resource Management
- Present** - Jennifer Chin, Office of the City Attorney
- Present** – D. Jacquelyn Edwards, Office of Personnel Resource Management

A quorum being present, the meeting was called to order at 6:03 p.m.

1. OLD BUSINESS

a) Approval of the Minutes from the Civil Service Board Meetings held on November 13, 2008 and December 10, 2008.

A motion was made by Board Member Russell, seconded by Board Member Ross, to approve the November 13, 2008 and December 10, 2008 minutes. The motion carried.

b) Revised Civil Service Board Hearing Calendar

By general consent, the Board agreed to hear OPD 01-2009, Police Officer, appeal of termination on March 12, 2009 and Kheven LaGrone, Port Associate Civil Engineer, appeal of Port of Oakland layoff on April 8, 2009.

2. NEW BUSINESS

a) Ratification of Provisional Appointments

The request for ratification of James Wheeler to a vacant Marine and Aquatics Program Supervisor position was rescinded, due to Mr. Wheeler finding employment in another jurisdiction.

A motion was made by Board Member Russell, seconded by Board Member Ross, that the Board ratify the provisional appointments of Tracey Black to vacant Health and Human Service Program Planner position; Cynthia Armstrong to a vacant Recreation Center Director position; and Stephanie Benavidez to a vacant Recreational Supervisor position. The motion was carried.

b) Approval of Classification Specification Specifications

A motion was made by Board Member Russell, seconded by Board Member Brantley, to approve the new classification specification Construction Coordinator. The motion was carried.

c) Request for Voluntary Time Without Pay Pursuant to Civil Service Rule 8.07, Section (c) i – Chondra Perdue, Accounting

A motion was made by Board Member Brantley, seconded by Board Member Russell to approve Chondra Perdue's request for voluntary time without pay. The motion carried.

d) Probationary Hearing Procedure Overview

Jennifer Chin, Council to the Civil Service Board presented a training overview on the Civil Service Board Disciplinary and Probationary Hearing Procedures. No action required.

- e) **Schedule Brown Act and Civil Service Board Training**
By general consent the Board agreed to combine both trainings and to advise staff of available dates.

The following individual(s) spoke on this item:
Sanjiv Handa, East Bay News Service

3. CIVIL SERVICE BOARD HEARING

- a) **Continuance of Probationary Termination pursuant to Civil Service Rule 6, Section 6.05 – Glen Wilmoth, Specialty Combination Inspector**
Counsel for both sides presented witnesses and closing arguments.

A motion was made by Board Member Bodenhausen, seconded by Board Member Russell to go into Executive Session. The motion carried.

A motion was made by Board Member Ross, seconded by Board Member Bodenhausen to adjourn Executive Session. The motion carried.

The Board found for the Appellant and directed that Mr. Wilmoth should be reinstated to his position as a Specialty Combination Inspector and placed on a three month probation.

The following individual(s) spoke on this item:
Sanjiv Handa, East Bay News Service

OPEN FORUM:

The following individual(s) spoke:
Sanjiv Handa, East Bay News Service
Jeff Levin, IFPTE Local 21

ADJOURNMENT

A motion to adjourn was made by Board Member Bodenhausen, seconded by Board Member Russell. The motion carried and the meeting was adjourned at 9:29 pm.

Andrea S. Ausberry
Board Recorder

APPROVED: **APPROVED MAR 12 2009**
CORRECTED: