

# **Wildfire Prevention Assessment District Citizens' Advisory Committee Meeting**

Thursday, February 28, 2008, 7:00 PM

*Robert Sieben, Chair; Barbara Goldenberg, Vice Chair; Lilah Greene, Treasurer;  
Ken Benson; Barry Pilger; Gordon Piper; Allene Warren; James Williams;  
Chris Candell, Doug Wong*

**Present:** Sieben, Goldenberg, Greene, Benson, Piper, Warren, Candell

**Absent:** James Williams, Doug Wong

1. **Call to order** - 7:06 PM
2. **Roll Call and Determination of Quorum** – Quorum Achieved
3. **Open Forum** - None
4. **Approval of minutes for January 24, 2008 meeting**
5. **Financial Report Related to the Monthly Financial Update** – Donna Hom (Wildfire Prevention Assessment District Fund Financial Status Report) – Handout:
  - Cash flow improved for this fiscal year, next Friday, mid cycle due
  - Engineers report estimate on new properties
  - Engineers report, history for new members
  - Budget sub-committee met
6. **Follow-up on Requested Actions**
  - Starting June 2008, meeting date changed from 4<sup>th</sup> to 3rd Thursday  
Moved & Approved
  - Follow up on Committee Openings
    - Council Member Jean Quan appointed Chris Candell to replace Robert Faber who resigned for family reasons
    - Doug Wong has been reclassified as the Mayor's appointee  
This meets the requirement of having one of the Mayor's two appointees with professional firefighting experience
    - Council Member At Large Henry Chang is now free to fill the remaining open position.
    - Letter to be sent to each councilperson
  - Thank you letter to Robert Faber – to be written by Ken Benson
7. **Fire Prevention Staff Report with Power Point Presentation** – Leroy Griffin
  - Annual Engine Company / Suppression Inspections Final
  - FEMA Grant Update
  - 2007 California Fire Code / Urban Wildland Interface Codes Adoption Update
  - Status & negotiations with Golden Hour Institute and/or Civic Corp. for sensitive areas

- Local Fire Hazard Severity Zone – City of Oakland High Fire Severity Area Boundaries
- Review of Report on CalTrans plans for the 24 Corridor & 4<sup>th</sup> bore mitigation efforts
- Wildfire Prevention Assessment District Draft Long Range Vegetation Management Plan Update with 2008 Vegetation Management Projects:
  - a. Beaconsfield Canyon
  - b. Castle Canyon
  - c. Garber Park
  - d. Golf Course – 9 Hole
  - e. Golf Course – Putting Green
  - f. Golf Course – Sheffield Village
  - g. York Trail
  - h. Shepherd Canyon
- Report on issues related to Wildfire Prevention Assessment District name change to Wildfire Prevention District
  - Action needed – Official name change has to go to council to amend the ordinance, a public hearing would take place at Public Safety

**8. Review of DVD “Bay Area On Fire” - Agendized for March ‘08**

**9. 2008 Vegetation Management Project Planning**

(Discussion/Presentation – covered in staff report #7.

**10. Urban Forestry Initiative – Progress Report on Power Point – L. Griffin**

- Final grant applications are due on march 15, 2008.  
Award is expected in June 2008 to coincide with project kickoff.

**11. Education and Marketing Ad Hoc Committee Report**

- Review & edit large postcard project
- Briefly discussed contractor’s signs and other projects.
- Agendized the Chipper Program postcard & additional Marketing / Outreach projects post next sub-committee meeting

**12. Advisory Committee Open Forum**

- Discussion to change meeting date at end of June ‘08 to 3<sup>rd</sup> Thurs. of each month will be voted on at the next meeting.

**13. Pending List of Possible Agenda Items**

- CDF Presentation on fire hazard analysis and treatments
- Request for CEDA to speak to WPAD with status of grant.

**14. Adjournment - 9:10 PM**