

CITY OF OAKLAND BUDGET ADVISORY COMMITTEE

June 19, 2006

Meeting Minutes

Committee Members Present:

Maeve Elise Brown, Vernon Burroughs, Thomas Doctor, Marcie Hodge, Mike Petouhoff, Barry Pilger, Courtney Ruby, Benjamin J. Scott (Chair), Gene Zahas

Committee Members Absent:

Jeffrey Fearn (excused), Ted Frey (excused), Dennis Handis (excused),
O. Fabomi Ojuola, Jessica Pitt (excused), Derrick Yoon

City Representatives Present:

Michael Kilian, *Budget Office*

David Ferguson – *Operations Manager, PWA, Keep Oakland Clean and Beautiful Division*
Claudia Cappio, *Director of Development, CEDA, Planning and Zoning Division*

The meeting was called to order at 6:05 pm. A quorum was established at 7:00 pm.

I. Administrative Items

At the behest of one of the members, Benjamin Scott initiated a discussion as to whether the BAC meeting night might be switched to some night other than Monday or if it is to be Monday then might it be changed to the second Monday of the month from the third Monday of the month. The consensus of the members present was that the BAC meeting night, the third Monday of the month, should not be changed.

Materials that were distributed included: minutes from the May 22nd meeting, meeting agenda, an agenda report, titled, "A Report and an Ordinance Authorizing The City Administrator to Establish The Development Service Fund," and a BAC Calendar of Meetings for FY 2006-2007.

II. Presentation on the Activities of the Keep Oakland Clean and Beautiful Division

David Ferguson, Operations Manager, Public Works Agency, Keep Oakland Clean and Beautiful Division presented an overview of the activities of the Keep Oakland Clean and Beautiful Division. The presentation focused on street cleaning, the graffiti abatement program, litter enforcement, illegal dumping issues and mitigation efforts. Some highlights of the presentation were as follows:

- Over 84,000 miles of the City are swept annually.
- Over 2 million square feet of weeds are cut annually.

- The Division brings about 800 vehicle tows a year, in cooperation with the Police Department.
- The Division's beautification efforts are supported by 3,000 volunteers with 1.5 staff devoted to assisting and coordination of this support.

In response to BAC questions about the actual amount of money recovered from illegal dumping fines, David Ferguson explained that it was 5% to 10% of the amount billed, and that this money went into a debt collection fund, and did not return to the respective department. He also explained that while the Keep Oakland Clean and Beautiful Division processes the billing, the Finance and Management Agency is responsible for collections. To the BAC suggestion that volunteers assist with the investigation of illegal dumping incidents, the response was that this was not a recommended practice due to safety issues and the process of investigation. To the BAC comments that Community and Economic Development Agency (CEDA) inspectors should have a method for communicating with other inspectors, the response was that CEDA and PWA inspectors do communicate with each other and engage in collaborative efforts to abate illegal dumping on public/private property.

III. Development Service Fund and Impact Fees to Fund Infrastructure Improvements

Claudia Cappio, Director of Development, CEDA, Planning and Zoning Division discussed the coordination of development with infrastructure impact fees and the use of planning staff fees. With development service fees developers would be required to set aside fees per project or per unit for infrastructure. In arriving at the increase in staff to be supported by the Development Service Fund of 12 new staff, the division was 6 to the building side and 6 to the planning side. She estimated that 9,000 projects are in the current planning backlog.

As proposed by Barry Pilger, it was agreed that BAC would extend invitations to Claudia Cappio and Raul Godiniz II, Director of the Public Works Agency, to address at the July meeting of BAC long term funding ideas to fund the long term capital improvement needs of the City's physical plant and infrastructure. Additionally, it was proposed that the discussion include the issues of what role might Public Works play in the study and possible future implementation of a capital facilities impact fee and how far might such a fee go toward meeting the City's capital improvement needs.

III. Approval of Minutes

The minutes from the May 22nd BAC meeting were approved.

IV. Next Meeting

The next meeting is scheduled for July 24, 2006 in the Building Bridges Conference Room, City Hall, from 6:00 p.m. to 8:00 p.m.

V. Open Forum

Sanjiv Handa spoke on various public mandates set by federal law. He also indicated that the general plan did not address the overall expansion of Kaiser Permanente, but only addressed the setting up of clinics. Adrienne Bryant spoke about removing the worst of the fire-prone vegetation near Shepherd Canyon Park.

VII. Adjournment

The meeting was adjourned at 8:17 p.m.

Respectfully submitted,

Michael Kilian
CAO Budget Office