

# CITY OF OAKLAND

## Budget Advisory Committee

**August 21, 2006 (Draft)**

### **Meeting Minutes**

#### **Committee Members Present:**

Maeve Elise Brown, Thomas Doctor, Marcie Hodge, Mike Petouhoff, Barry Pilger, Jessica Pitt, Courtney Ruby, Benjamin J. Scott (Chair), Gene Zahas

#### **Committee Members Absent:**

Jeffrey Fearn (excused), Vernon Burroughs (excused), Ted Frey, O. Fabomi Ojuola, Dennis Handis, Derrick Yoon

#### **City Representatives Present:**

Michael Kilian , *Budget Office*  
Sarah Schlenk, *Budget Office*

The meeting was called to order at 6:15 p.m.

#### **I. Administrative Items**

An announcement was made regarding the resignation of Dennis Handis.

#### **II. Approval of Minutes**

The meeting minutes from the July 24th BAC meeting were approved.

#### **III. Joint Discussion on how to engage in Budget Process**

Jessica Pitt, Chair of the Process Sub-Committee – BAC, led the discussion off with a focus to propose improvements to the budget process and how the BAC can get involved. The discussion points included meeting with council members to learn priorities on what forms of community outreach to encourage and support critical community input, monitoring the budget process from start to finish, giving input at critical points, and being advocates for increased capital funding. Some of the topics presented in the joint discussion were as follows:

- The need to establish effective community outreach to garner support and encourage
  - Majority agreed on the use of white paper
  - Press conferences to inform citizens on various issues, specifically infrastructure
  - Possible use of KTOP for town meeting(s)

- Possibly hold meetings in each district to address issues and priorities specific to the districts' concerns.

Committee Member, Mike Petouhoff, spoke about the importance of understanding timelines outside of the budget process that commit funds, and was assigned to prepare a draft of the white paper.

A resolution was also achieved on the issue to develop a draft in the use of white paper and address the structural budget deficit, with an emphasis on infrastructure spending. Drafts of the documents will be reviewed at the next meeting on September 18th.

#### **IV. Open Discussion regarding access to Mayor-Elect Dellums**

The Committee agreed to try and schedule a meeting with the Mayor-Elect in October.

#### **V. Next Meeting**

The next meeting is scheduled for September 18, 2006 in the Building Bridges Conference Room, City Hall, from 6:00 p.m. to 8:00 p.m.

#### **VII. Adjournment**

The meeting was adjourned at 8:15 p.m.

Respectfully submitted,

Bill Zenoni, Budget Office