



SIGN INSTALLATION REQUEST FORM



The Neighborhood Services Division will request signs only after the requirements of the Merchant Watch program are met. These requirements include completion of the:

- Block Captain/Co-Captain Application
- Block map and roster

With few exceptions, all Merchant Watch signs will be placed on *existing* street sign poles. Signs cannot be installed on *stop signs* or *utility poles*; however, in most cases they can be placed on poles that include *no parking* or *street sweeping signs*. If possible, attach a photo of where you would like the sign installed.

Block Captain Name: _____

Address: _____

Phone: _____ Email: _____

of Signs Requested: _____ Today's Date _____

Please tell us where you want your signs installed? Give exact street address and the nearest intersection.

Block Captain/Co-Captain Application Submitted: YES NO

Block Map and Roster Submitted: YES NO

SPECIAL INSTRUCTIONS (attach another page, if necessary):

For more information, please contact Eddie Simlin, Neighborhood Services Division, 510-238-6200 or email esimlin@oaklandnet.com

Thank you for participating in the Merchant Watch Program!